

CENTER FOR POLICY STUDIES

INTERNATIONAL POLICY FELLOWSHIPS

(affiliated with the Open Society Institute and the Central European University)

NADOR STREET 11, H-1051 BUDAPEST, HUNGARY (36 1) 327 3863, FAX (36 1) 327 3809, E-MAIL FELLOWS@OSI.HU

Draft Agenda

Twelfth Policy Fellows Seminar

Budapest, June 2 – June 13, 2002

(Agenda revised May 21, 2002)

Sunday, June 2

Out-of-town Fellows arrive to Budapest and check into the following hotel:

HOTEL GELLERT

Address: Szt. Gellert rakpart

Telephone: (36 1) 385-2200, Fax: (36 1) 466-6631

To get to OSI from the hotel, take trams number 47 or 49 to Deak ter and walk to OSI.

Seminar location: Petnehazy Country Club and Riding Stables in Buda, Feketefej utca 2.

Phone: 397-1208

Please contact the International Policy Fellowships program as soon as your travel schedule is arranged so that we may give the hotel advanced notice of cancellations.

We recommend using the **AIRPORT MINIBUS** to get from the airport to the hotel and back.

Once in Budapest, **CITY TAXI** is perhaps the most reliable taxi (tel: **211-1111**).

It is cheaper to call a taxi than to find one on the street. If you do not have access to a phone, the following taxis are also reliable: BUDA, FO, RADIO, 6 X 6, and TELE 5.

Please contact Mladen or Csilla at the International Policy Fellowships program when you arrive in Budapest and stop by the IPF office as soon as possible to receive any important information:

Mladen Momcilovic (Tel: 36 1 327-3863; Rm. 511)

Csilla Kaposvari (same as above)

International Policy Fellowships

Center for Policy Studies/Open Society Institute

Nador u. 11, 5th floor, Room 511

1051 Budapest (District V)

Monday, June 3

All day Internet training for Policy Fellows

Nador u. # 11 6th floor conference room

Warning! Fellows who have not begun to post information on their web pages during this June seminar may experience delays with fellowship payments, since interim reports and other documents must be posted and evaluated by August in order to continue!!

IPF Consultant Merrill Oates will provide information and training regarding the creation of individual fellow websites where research and relevant information may be posted, listserves, Internet resources for your specific research, etc. To ensure that the Website Development sessions are productive, **please have ready a computer disk with 3 to 10 pages of material** that you would like to use as text for your project pages, **saved BOTH as MS Word and as plain text/ASCII files**. Keep in mind that your first page should be something like a brief table of contents for the other pages. Although we will offer ideas regarding page design, you may even want to make a simple sketch of how you would eventually like your page to look.

Tuesday, June 4

Professional policy training begins

9:00 Sharp!

The bus (with Mladen & Csilla) picks up participants at the Gellert Hotel to take them to the seminar site in Buda

9:45

Gather at the Petnehazy Country Club, Feketefej utca 2, Buda (district II)

Brief introductions (please mention your **name, country** of origin, **project** title).

10:00 – 13:00

Training in public policy development issues begins with Canadian professional trainers/professors in policy issues **Dr. Leslie A. Pal, Professor of Public Policy and Administration**, School of Public Administration, Carleton University, Ottawa, Ontario; and **Dr. Paul Brown, Professor at the School of Public Administration**, Dalhousie University, Canada.

Morning session with Professor Leslie A. Pal:

- The context of policy analysis and research (origins and current trends in literature and practice)
- Key themes in current international organization policy and administrative practice (OECD, EU, etc.)
- Modes of analysis
- Policy and law

11:00-11:25

Coffee break in the common room

11:30-13:00

Training continues

13:00-14:00

Catered buffet lunch in the central room

14:15-16:00

Training continues in the same location

Afternoon session with Professor Paul Brown

Policy—Definition, Capacity, Principles

- Definitions of public policy
- Developing policy capacity
- Key functions in policy management
- Systematic approach to policy analysis

15:30-16:00

Coffee break in the common room

16:00-17:00pm

Sessions continue

17:30

Buses take participants to Náncsi Néni Restaurant

18:30pm Dinner

Dinner for **Trainers/Mentors and all Policy Fellows**

Náncsi Néni Restaurant (Budapest, District II, Ördögárok út 80.)

Hungarian cuisine outside in the restaurant garden, subject to nice weather.

Shared cabs will be organized for return to the hotel/city center at the cost of cca. HUF 700 per head.

Wednesday, June 5

9:00

The bus (with Mladen & Csilla) picks up participants at the Gellert Hotel to take them to the seminar site in Buda

9:45

Gather at the Petnehazy Country Club, Feketefej utca 2, Buda (district II)

10:00–13:00

Training in public policy development issues continues.

Morning session with Professor Leslie A. Pal:

- What is public policy and how is it different from law?
- Defining policy problems
- Administrative and political contexts for problem definition and policy analysis

11:00-11:25

Coffee break in the common room

11:30-13:00

Training continues

13:00-14:00

Catered buffet lunch in the central room

14:15pm-15:00

Presentation by fellow Pavel Ovseiko followed by discussion: “Political Science Approaches to the Comparative Study of Institutions”

15:00pm-17:00pm

Training continues

Afternoon session with Professor Paul Brown:

Problem Definition and Problem Structuring

- Structuring policy problems
- Developing policy alternatives
- Evaluating policy alternatives
- Effectiveness
- Efficiency
- Political feasibility
- Administrative operability
- Equity

17:00

Coffee available in the common room

17:30

Buses take participants back to their hotels in the city Center.

18:30 onwards

Evening Internet training for Policy Fellows

Nador u. # 11 6th floor conference room

Free Evening

Seminar participants are free to make their own plans. Please refer to IPF's list of recommended restaurants and check with IPF regarding scheduled events.

Thursday, June 6

Training continues; participants remain at seminar location for an evening of Hungarian dancing and feasting!

10:45

The bus (with Mladen & Csilla) picks up participants at the Gellert Hotel to take them to the seminar site in Buda

11:45

Gather at the Petnehazy Country Club, Feketefej utca 2, Buda (district II)

12:00–13:00

Buffet lunch

13:15–15:00

Training continues

Morning session with Professor Leslie A. Pal:

- Planning implementation
- New public management techniques of program and policy implementation
- Citizen engagement in policy and implementation

15:15-15:45

Coffee break in the common room

16:00-19:30

Training continues

Afternoon session with Professor Paul Brown:

Developing and Displaying Policy Options

- Communicating policy options and recommendations
- Components of the departmental/agency policy paper
- Presentation of the issue/opportunity
- Scope of the problem
- Key background factors/consultations
- Options
- Recommendations
- Implementation issues

17:30-18:00

Coffee break in the common room

18:00pm-19:30

Sessions continue

20:00pm Dinner with music and folk dancing show for Trainers/Mentors and all Policy Fellows

Same location as the training: Petnehazy Riding Stables and Country Club, Feketefej utca 2, Buda

22:00

Bus #1 picks up participants to bring them to the center of the city or Hotel Gellert

23:00

Bus #2 picks up participants to bring them to the center of the city or Hotel Gellert

Friday, June 7

9:00

The bus (with Mladen & Csilla) picks up participants at the Gellert Hotel to take them to the seminar site in Buda

9:45

Gather at the Petnehazy Riding Stables and Country Club, Feketefej utca 2, Buda

Coffee, tea and snacks will be available

10:00-13:15

Morning session with Professor Leslie A. Pal:

- Evaluation: the main techniques
- Planning and carrying through an evaluation design
- Policy learning

13:15-14:00

Catered buffet lunch in the central room

14:15-17:00

Afternoon session with Professor Paul Brown:

Crafting Policy Papers

- Key considerations in drafting corporate policy documents
- Components of the corporate policy paper
 - Recommendations

- Analysis
- Communications

15:30-16:00

Coffee break in the common room

16:00-17:00

COMMON ROOM: Annotation group exercise analyzing policy papers (please refer to the “Exercise” handout in your packet)

Session led by both Professors Leslie A. Pal and Paul Brown:

- A Style Guide for Drafting Policy Documents
- Going “public” with agency policy—drafting hints

- Policy papers and critiques, discussion

17:30

Bus takes participants back to their hotels in the city center.

Free Evening

Seminar participants are free to make their own plans. Please refer to IPF’s list of recommended restaurants and check with IPF regarding scheduled events.

Saturday, June 8

11:00am on

Internet training for Policy Fellows

Nador u. # 11 6th floor conference room

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Sunday, June 9

All Day bus excursion to Lake Balaton (dinner included as well as mobile lunch)

9:00 am departure from Gellert

Quick stop for lunch. Swim at Heviz spa—the largest thermal lake in Europe

17:30 Lunch on Tihany peninsula at Balatoni-Ház restaurant

Return to Budapest by **22:00**

Thursday, June 13

16:30 Hanak Room, Nador # 11, I Floor

CEU Faculty fellows Tamas Meszerics public presentation of his fellowship work: "Against all Odds. The Lack of Probabilities in the Strategic Intelligence Assessments of the Early Cold War Period" Discussant: Prof. Cees Wiebes, senior lecturer at the Department of International Relations and International Public Law at the University of Amsterdam. The seminar will be followed by a small reception.

18:30, Hanak room, Professor Wiebes public lecture on "Intelligence and the War in Bosnia, 1992-1995"

The week beginning Monday, June 10

Organized trainings June 10-11 for **Primary, Secondary and Higher Education Policy Fellows** (details to be sent directly from Peter Rado and Jana Huttova of the Education Support Program and Voldemar Tomusk of the Higher Education Support Program).

Free week for all other fellows to allow for **self-organized meetings** as needed of working groups and with Budapest-based mentors, contacts and IPF staff. Please contact busy colleagues well in advance (i.e. as soon as possible) to schedule meetings.

Fellows are encouraged to please submit any preliminary results, papers, research, policy papers, etc. as they become available even if they are not completed for review by IPF so we can get a clearer idea of what you plan to produce.

IPF Fellows can contact Mladen Momcilovic at 06 30 2 465-525 or Csilla Kaposvari at 06 30 291-0544 should they need assistance at any time during the seminar.